

COURSE REVIEW PRE-SUBMISSION PROCESS FOR ELIGIBLE TEXAS VIRTUAL SCHOOL NETWORK (TXVSN) CATALOG COURSE PROVIDERS

1

Develop or acquire course and conduct internal review to ensure the course meets the definition of a TxVSN electronic course and all TxVSN course standards.

2

Potential Catalog Course Provider Orientation

Discuss:

- Course provider agreement
- Instructor verification
- TxVSN course standards
 - Texas Essential Knowledge and Skills
 - International Association for K-12 Online Learning National Standards for Quality Online Courses
 - TxVSN Accessibility Guidelines

Contact:

TxVSN central operations
(866) 938-9876
txvsncentral@txvsn.org

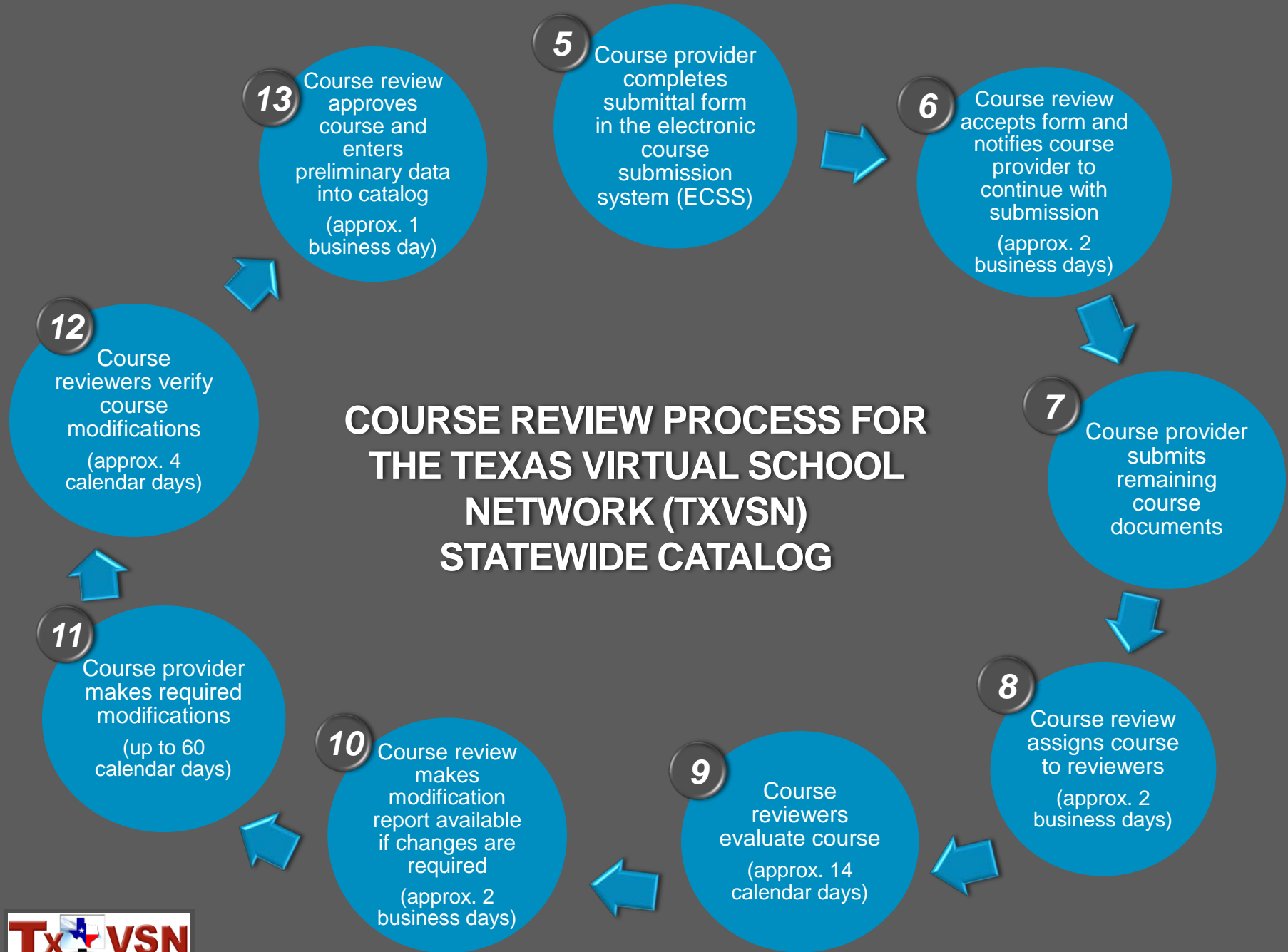
3

Request electronic course submission system (ECSS) login

4

Submit course for review via the ECSS

COURSE REVIEW PROCESS FOR THE TEXAS VIRTUAL SCHOOL NETWORK (TXVSN) STATEWIDE CATALOG



TEXAS VIRTUAL SCHOOL NETWORK (TXVSN) STATEWIDE COURSE CATALOG ENTRY PROCESS

14

Course provider contacts the TxVSN HelpDesk at 1(866) 938-9876 or TxVSNCentral@txvsn.org for MyTxVSN course catalog system login information

15

MyTxVSN course catalog system emails course provider primary contact to begin catalog entry process

16

Course provider logs into MyTxVSN to enter all course information

17

TxVSN central operations proofs catalog entry and then makes course available in catalog for student registration